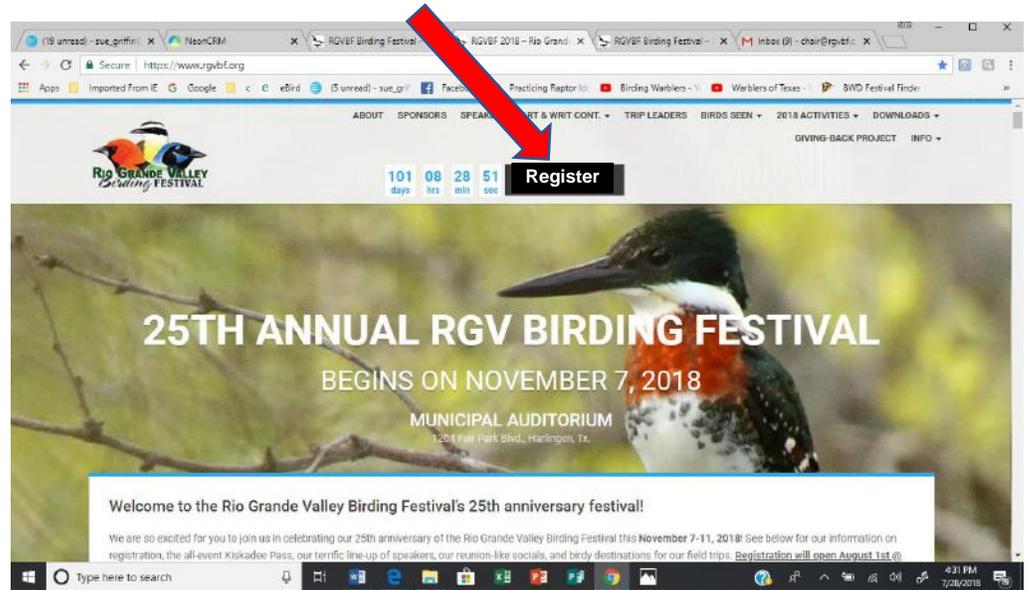
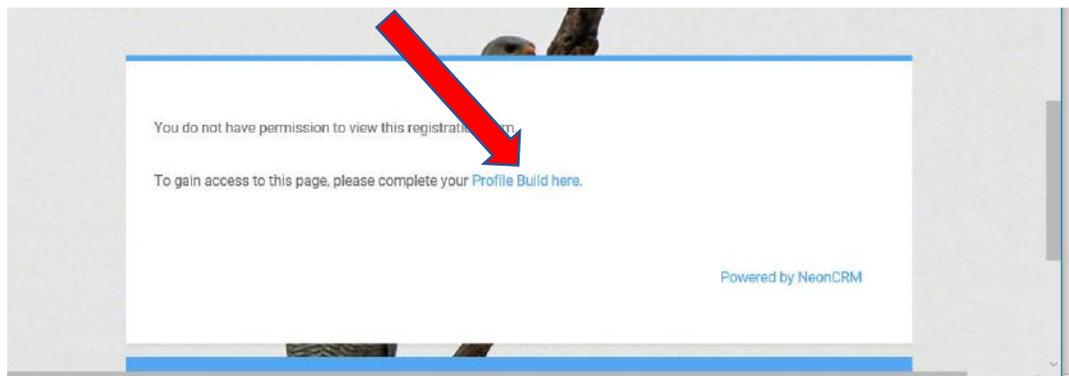


RGVBF Registration Instructions for Individuals

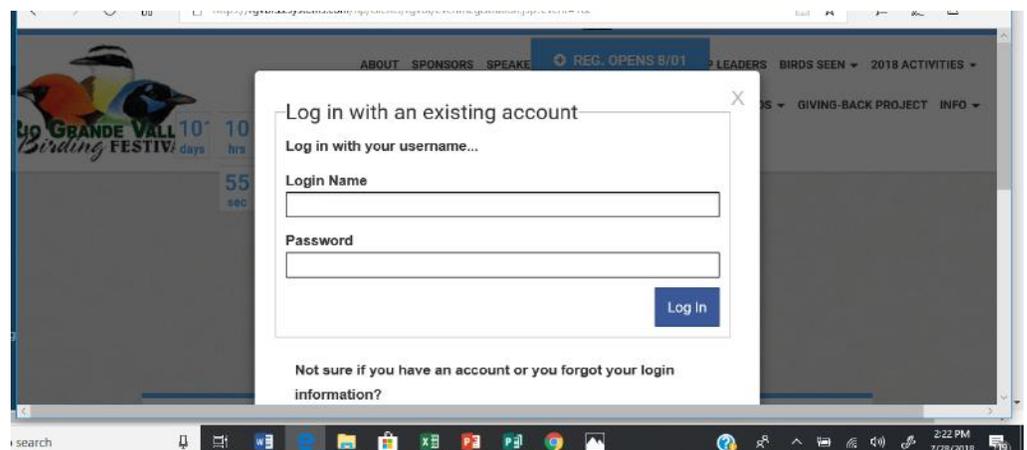
Press Register Button



If you have not built a profile, you will see this screen. Click on “[Profile Build here](#)” and you will be redirected to the correct screen. Follow instructions in the [How to Build Your Profile](#) document



If you have built your profile, this Screen will appear. Use your Login Name and password you set up during your Profile Build.



This screen will appear. If you are registering for just yourself, leave the number of attendees at 1. If not, change the number and press the “Continue” button.

Welcome Test Participant (Account# 5167)

Event Registration

2018 Rio Grande Valley Birding Festival Registration
11/07/2018 - 11/11/2018

If there are less than 10 seats remaining, balance will show.

Number of Attendees: *

1

Include myself as an attendee:

Relation of Registrant to Attendee

Same Household

Same Household

Same Household

Same Organization

Previous Continue

Choose the blank choice

This screen will appear.

Welcome Test Participant (Account# 5167)

2018 Rio Grande Valley Birding Festival Registration
11/07/2018 - 11/11/2018

Attendee 1

First Name

Test

Last Name

Participant

Email

chair@gvbf.org

Event Admission *

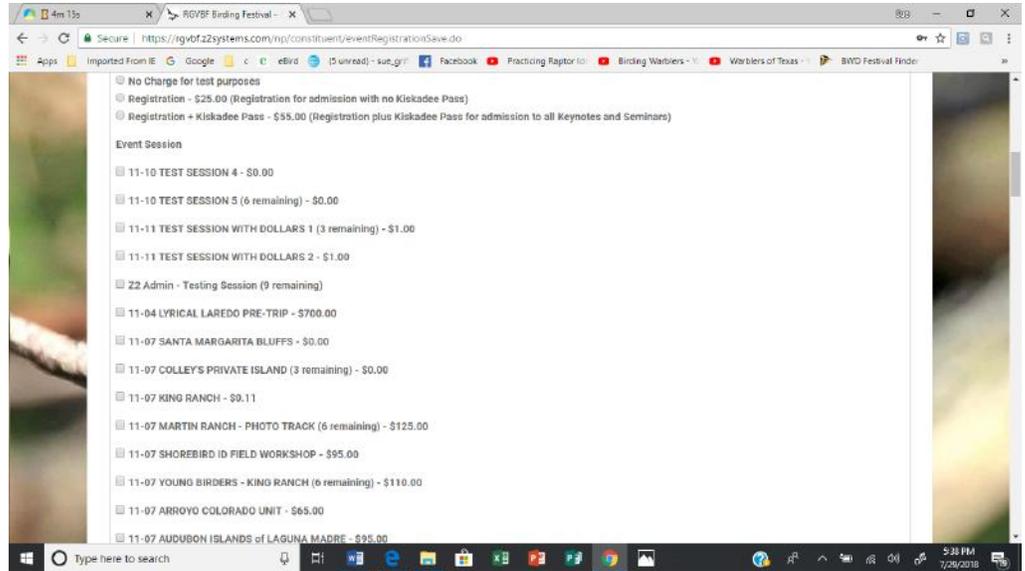
Registration - \$25.00 (Registration for admission with no Kiskadee Pass)

Registration + Kiskadee Pass - \$55.00 (Registration plus Kiskadee Pass for admission to all Keynotes and Seminars)

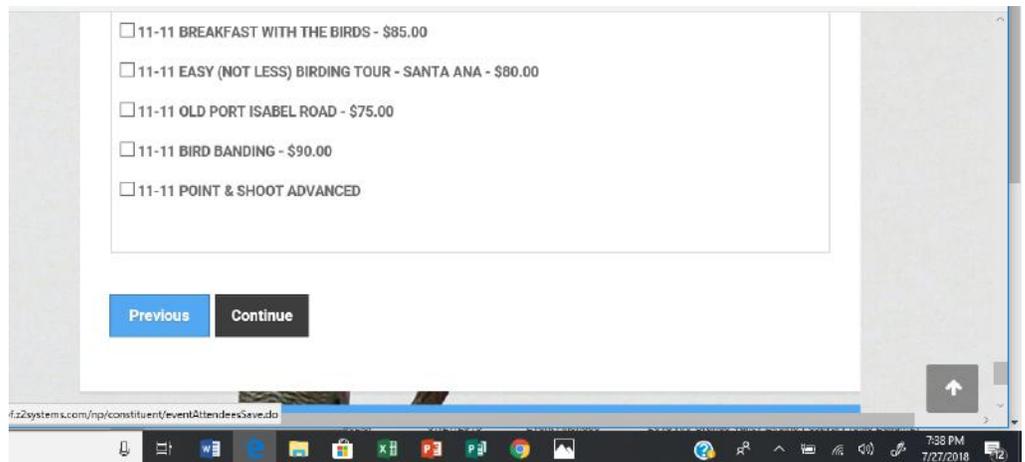
You must choose one of the two types of registration, with or without a Kiskadee pass.

Kiskadee pass is for admission to all seminars and Keynotes.

Continue to scroll through the list of field trips. They are listed in chronological order by date and time. Be careful to choose only one per day, except afternoon PhotoTrack or Parrot trips.

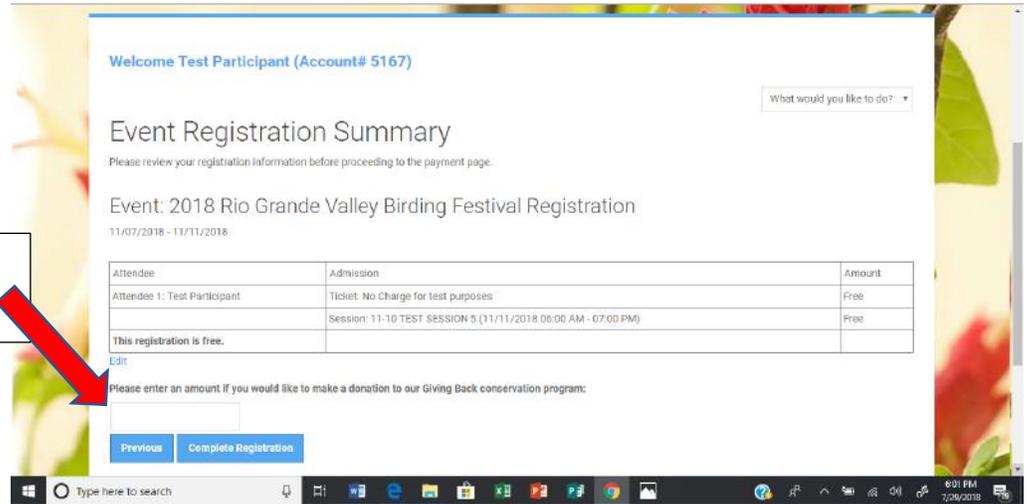


Continue to scroll and choose trips. When you reach the end, click the **Continue** button

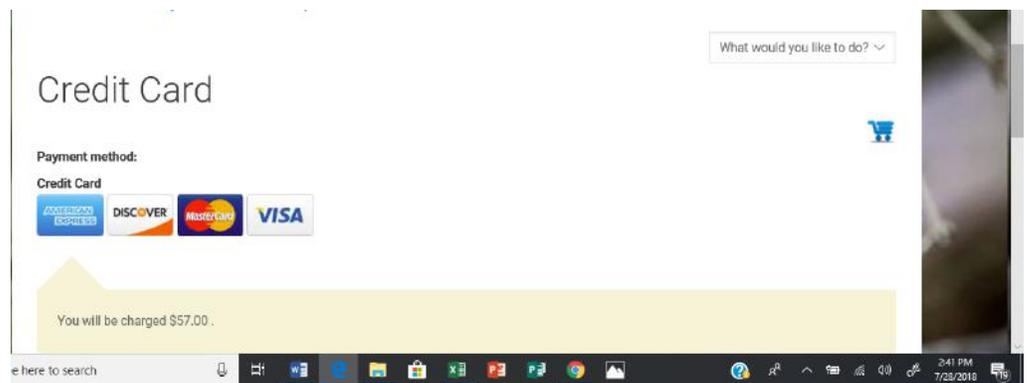


Your Event Registration Summary will appear. Check your information to make sure you have chosen the field trips you wanted and that you don't have two trips on the same day. Scroll to the bottom, if you need to go back to change anything, click the Previous button. If everything is correct, Click the Complete Registration button. Don't forget to make a donation for our Giving Back conservation program.

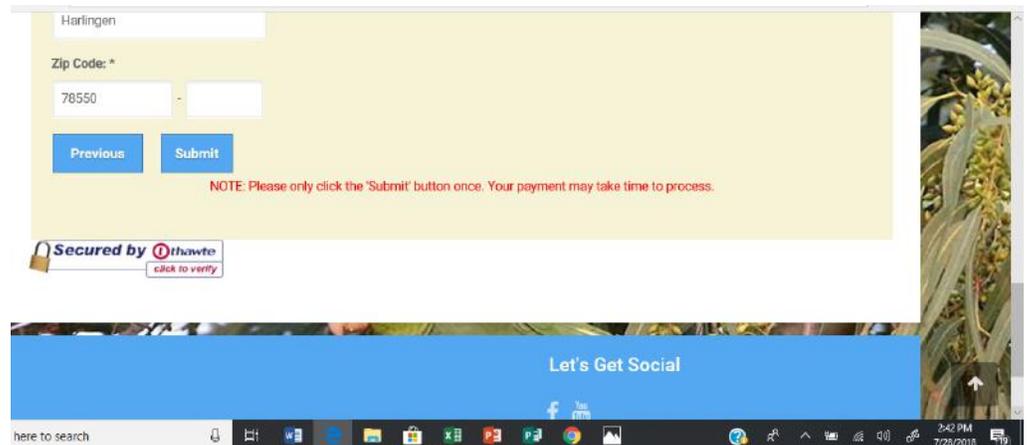
Donation amount entered here.



The credit card screens will appear.



When complete, click the Submit button. Be sure to follow the instructions and click this only once.



You will see this screen and will receive an email. Depending on the number of people registering at the same time, the email may take up to ½ hour.

